Individual Assessment

This assessment is based on the responses given in the Extended DISC® Individual Assessment Questionnaire. This assessment should not be the sole criterion for making decisions about oneself. The purpose of this assessment is to provide supporting information for the respondent in self-development

Suzanne Sample

Organization:
Widgets Inc.

Date:
08.21.2013

DISC
EXTENDED

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How to Create a Research Module

Getting Started

WEBSITE: https://www.FinxS.com/admin

Enter your information:

- Username:
- Password:
- Click "Submit"

Log In

Enter your username and password below

Username

Password

Forgot password?

Submit ▶

If this is your first time to your user account you will need to accept the "Conditions for Use"

Research Module

- From top menu click on **Templates** and select **Open Questionnaires**
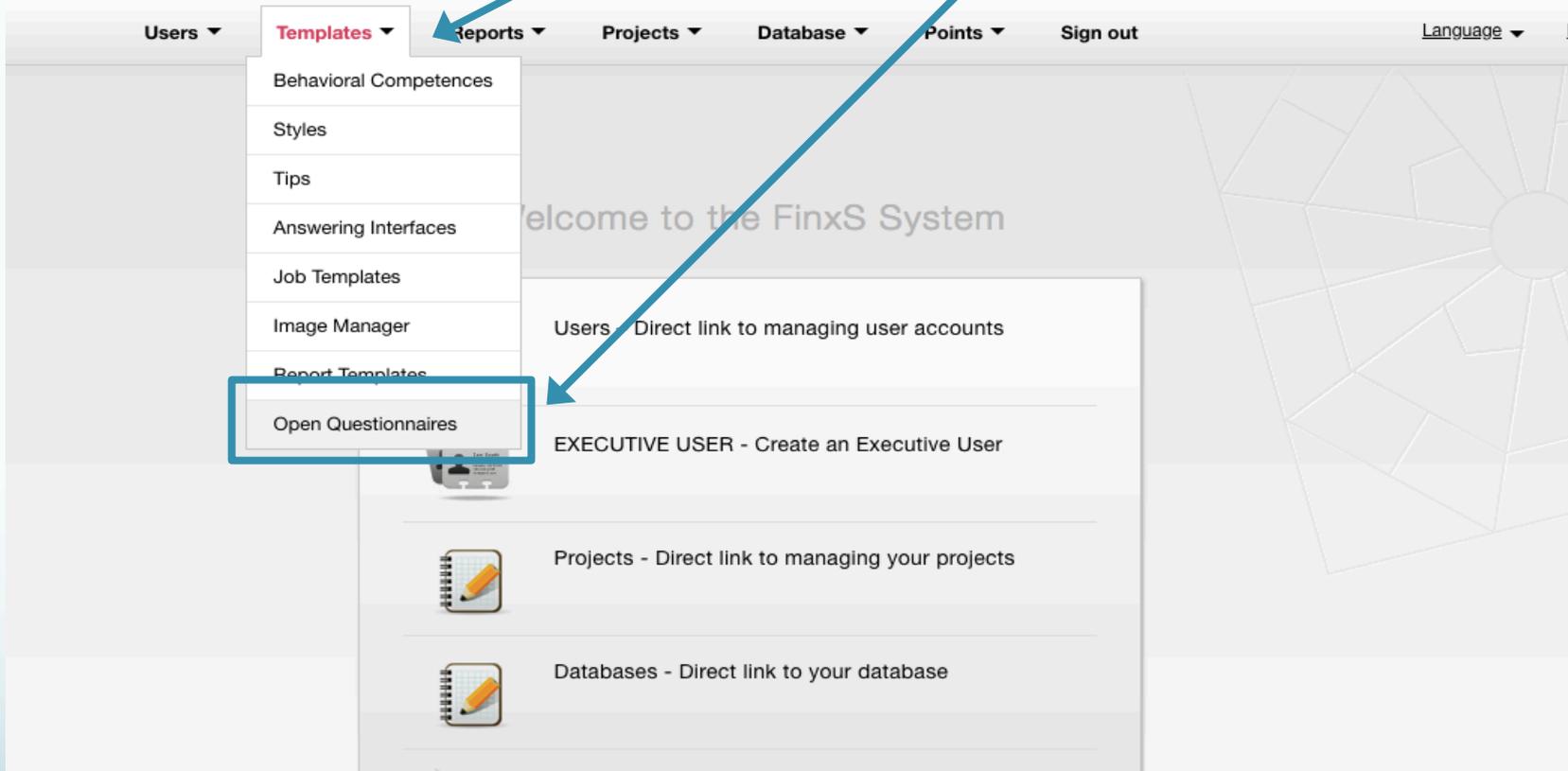
*If you do not see this option on your menu, let Extended DISC know that you need access.

Research Module

- To create a new Research Module, click on the **+** in the bottom, left corner and select **New Mother**
- Type in the Name of your Research Module and a short description
- Category: Choose **Research Module/Surveys**
- Locked: **Uncheck** box
- Press **Save**

Research Module

- Make sure the Research Module (Mother) is highlighted in left column
  Click on **Edit Questions**

Research Module

- Drag-and-Drop any of the question types on the right column to the middle of the page
- **TIP**: Start by adding **Instructions** to your module.

| Users ▾ | Templates ▾ | Reports ▾ | Projects ▾ | Database ▾ | Points ▾ | Sign out | Language ▾ | Prospec |

Back **Preview** Name: alfjalsjfla;sdfjafd ✎   Languages ▾

ITEMS

Language: English (US) ▾

- Open ended
- Single choice
- Condition question
- Likert scale
- Open scale
- Rating
- Multiple choice
- Page break
- Instructions

- Click on **Instructions** text box "click here to edit"
- Type in your instructions for your participants in the text box.
- Click **Save**
- Repeat with question options

Language: English (US) ▾

Flexible ⇕   Clone Move Delete

Arial ▾ 12pt ▾ **B** *I* U ≡ ≡ ≡ ≡ A ⋮≡ ⋮≡ ↩ ↪ x₂ x²

Please complete the questions below.

Save Cancel   Instructions

Research Module

- Drag-and-drop on the type of question you would like to ask your participants to the middle on the page.
- Click on each text box "click here for edit", enter text and press **Save.**
- Once you have finished entering your questions, you can press **Preview** to view what it will look like for your participants in the Extended DISC Questionnaire**.**

Research Module

- To add your Research Module to your access code/project, from the top-menu, click on **Projects** and select **Behavioral Analysis**
- Select the **Project** from the left column that you would add the Research Module to
- Click **Edit** on the bottom, left corner

Research Module

- In the Project edit mode:
    - Research Module: Select your Research Module from the drop-down
    - Position: Select either **Before Behavioral Analysis** or **After Behavioral Analysis** (we recommend **After Behavioral Analysis** to prevent distractions during Questionnaire)
- Click **Save**

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